

Vendor Dashboard Quick Start

Learn where the main vendor tasks live so you can move from overview to listings, bookings, messages, and payouts without hunting through the site.

COMPLETION CHECKLIST

- ☐ I can find Bookings, Inventory, Messages, Reviews, Profile, Settings, and Earnings & Payouts.
- ☐ I know where to start a new listing.
- ☐ I know where drafts and active listings are managed.
- ☐ I know where payout details are managed.
- ☐ My profile and account contact information are current.
- ☐ Start on Overview
- ☐ Open the task area you need
- ☐ Use Quick actions when faster
- ☐ Clear account prompts
- ☐ Return to Overview
- ☐ Good approach
- ☐ Avoid